DEMAREST BOARD OF EDUCATION

AGENDA – REGULAR MEETING

January 15, 2013

7:30 P.M.

I. <u>OPENING</u>

- A. Meeting called to order.
- B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

- C. Flag Salute.
- D. Roll Call: Galtieri, Geisenheimer, Geller, Molina, Verna, Woods and Holzberg
- E. Move to accept the minutes of the:

COW/Regular Meeting – December 18, 2012

Moved by:

Seconded:

Action (v):

- F. Review of correspondence.
- II. BOARD PRESIDENT'S REPORT
- III. <u>SUPERINTENDENT'S REPORT</u>
- IV. <u>REVIEW OF AGENDA</u>
 - A. Board members review the items.

	Moved by:	Seconded:	Action (v):
В.	Move to open the meeting to public discu	ussion limited to agenda items.	
	Moved by:	Seconded:	Action (v):
C.	Public discussion.		
D.	Move to close the meeting to public discu	ussion.	
	Moved by:	Seconded:	Action (v):

V. <u>ACTIONS</u>

A. Instruction – Staffing

1. Move to approve the guide movement for Jonathon Regan, Grade 7 Social Studies Teacher, from BA to BA+16, Step 9, for the 2012/2013 school year, effective February 1, 2013, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): G Gei Gel M V W H

2. Move to approve the guide movement for Stefanie Zitelli, Grade 7 Language Arts Teacher, from BA to BA+16, Step 5, for the 2012/2013 school year, effective February 1, 2013, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): G Gei Gel M V W H

B. Instruction – Pupils/Programs

1. Move to adopt the 2013/2014 District Student Calendar, as recommended by the Chief School Administrator (as distributed).

Moved by:						Seconded:	
Action (RC):	G	Gei	Gel	Μ	V	W	Н

C. Support Services – Staffing

1. Move to approve Dritar Ameti, Custodian, to receive a CDL-S School Bus Stipend in the amount of \$1,250.00 prorated effective January 1, 2013, for the 2012/2013 school year, as recommended by the Chief School Administrator.

Moved by:						Sec	Seconded:	
Action (RC):	G	Gei	Gel	М	V	W	Н	

2. Move to approve transfer of work location for Dritar Ameti, Custodian, Step 2, from the part-time evening shift at County Road School to full-time day shift at Luther Lee Emerson School, effective January 14, 2013, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): G Gei Gel M V W H

3. Move to approve the provisional employment of Jodi Braunstein, Step 1, as a substitute classroom aide for the 2012/2013 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98).

Moved by:						Seco	onded:
Action (RC):	G	Gei	Gel	М	V	W	Н

D. Support Services – Board of Education

1. Move to approve Michael Fox, Superintendent, and Chris Kirkby, Principal, to attend the 2013 Techspo Conference in Atlantic City, New Jersey at a cost of \$375 each for registration on January 31 – February 1, 2013 with the cost of travel, lodging and food to be reimbursed based on state statutes and GSA rates, as recommended by the Chief School Administrator.

Moved by:						Seconded:	
Action (RC):	G	Gei	Gel	М	V	W	Н

V. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

2. Move to approve the attendance of Audrena Campagna, Librarian, at the 22nd Annual NJAGC Conference held on March 8, 2013 in Somerset, New Jersey, with registration in the amount of \$149 and reimbursement of mileage at the statutory rate, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): G Gei Gel M V W H

3. Move to approve the following resolution, as recommended by the Chief School Administrator:

RESOLUTION

WHEREAS, The New Jersey School Boards Association and the National School Boards Association have declared January 2013 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Demarest Board of Education is one of 586 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHERAS, The Demarest Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores.

NOW, THEREFORE, BE IT RESOLVED, That the Demarest Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2013 as SCHOOL BOARD RECOGNITION MONTH; and

BE IT FURTHER RESOLVED, That the Demarest Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Moved by:						Sec	onded:
Action (RC):	G	Gei	Gel	М	V	W	Н

4. Move to approve Change Order No. 001 for Contract No. 18, Boiler Replacement Project at Demarest Middle School, in the amount of \$1,970, as reviewed by LAN Associates, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): G Gei Gel M V W H

5. Move to approve Change Order No. 002 for Contract No. 18, Boiler Replacement Project at Demarest Middle School, in the amount of \$24,130, as reviewed by LAN Associates, as recommended by the Chief School Administrator.

Moved by:						Seconded:		
Action (RC):	G	Gei	Gel	М	V	W	Н	

V. <u>ACTIONS (Continued)</u>

E. Support Services – Fiscal Management

1. Move to confirm the December $16^{th} - 31^{st}$, 2012 payroll in the amount of \$325,565.61.

Moved by:						Seco	Seconded:	
Action (RC):	G	Gei	Gel	М	V	W	Н	

2. Move to confirm the January $1^{st} - 15^{th}$, 2013 payroll in the amount of \$324,564.02.

Moved by:						Sec	Seconded:	
Action (RC):	G	Gei	Gel	М	V	W	Н	

3. Moved to approve the December 2012 bills in the amount of \$654,175.60.

Subtotal Per Fund	Amount
10 General Current Fund Expense Funds	\$636,509.24
12 Capital Outlay	7,530.60
60 Enterprise Funds	10,135.76

Sheila Verna, Board Member, does hereby abstain as to her own payment for reimbursement of fingerprinting fees. Her vote herein shall constitute a vote as to payment of all other bills.

Moved by:						Seconded:	
Action (RC):	G	Gei	Gel	М	V	W	Н

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of December 31, 2012, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

Moved by:						Seconded:	
Action (RC):	G	Gei	Gel	М	V	W	Н

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of December 31, 2012, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Moved by:						Seconded:	
Action (RC):	G	Gei	Gel	М	V	W	Н

6. Move to acknowledge receipt of November 30, 2012 Report of the Board Secretary, A-148 and Report of the Treasurer, A-149.

Moved by:	oved by:					Seconded:		
Action (RC):	G	Gei	Gel	М	V	W	Н	

V. ACTIONS (Continued)

E. Support Services – Fiscal Management (Continued)

7. Move to confirm the following transfers for December 2012:

From:	Account No.		Amount
11-000-291-270-0-0000-37	Benefits	\$	190,000
12-000-400-334-0-0000-00	Capital	•	36,000
12-000-400-450-2-0000-00	Capital		17,385
	·	\$	243,385
<u>To:</u>	Account No.		<u>Amount</u>
11-000-230-104-0-0000-26	Executive Administration	\$	4,000
11-000-240-103-2-0000-35	Office of the Principal		6,000
11-000-100-562-0-0000-36	Tuition		97,285
11-000-291-290-0-0000-37	Benefits		30,000
12-000-400-450-3-0000-00	Capital		26,100
12-000-400-800-0-0000-00	Capital		80,000
		\$	243,385
Moved by:	Seconded:		
Action (RC): G	Gei Gel M V W H		

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, February 12, 2013 at 7:00 p.m. to discuss personnel, negotiations and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

Moved by: Seconded:

Action (v):

2. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, February 26, 2013 at 7:00 p.m. to discuss personnel, negotiations and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

Moved by:

Seconded:

Action (v):

- VI. <u>REPORTS</u>
- VII. <u>PUBLIC DISCUSSION</u>
 - A. Move to open the meeting to public discussion.

Moved by:

Seconded:

Action (v):

B. Move to close the meeting to public discussion.

Moved by:

Seconded:

Action (v):

IX.

VIII EXECUTIVE SESSION (IF NEEDED)

A. Move to reenter the Executive Session to discuss personnel/legal matters/negotiations.

	Moved by:	Seconded:	Action (v):
В.	Move to close the Executive Session and	d reenter the public session.	
	Moved by:	Seconded:	Action (v):
<u>ADJO</u>	<u>URNMENT</u>		
Α.	Move to adjourn at P.M.		
	Moved by:	Seconded:	Action (v):

DEMAREST BOARD OF EDUCATION

ADDENDUM TO AGENDA – REGULAR MEETING

January 15, 2013

7:30 p.m.

V. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

Add Resolutions No. 6 and 7

6. Move to approve the attendance of the following staff at "Crisis Management: Safe Room in Schools" Workshop held on February 5, 2013 in Glen Rock, NJ at a cost of \$60 each for registration, with statutory mileage reimbursement, originally approved in resolution D-6 on October 16, 2012, as recommended by the Chief School Administrator:

Danielle DuBois Anthony Giaconia		Heather Mourao				Ste	ephanie Zitelli		
	Moved by: Action (RC):	G	Gei	Gel	М	S	Seco W	onded: H	

7. Move to approve the request of the Parent Teacher Organization/Lunar New Year Group to use the library at Luther Lee Emerson School for the setup for the Lunar New Year festivities on Saturdays January 19, January 26 and February 2, 2013 from 9 a.m. to 12:00 p.m., as recommended by the Chief School Administrator.

Moved by:						Sec	onded:
Action (RC):	G	Gei	Gel	М	S	W	Н